



## Meeting Minutes

# LVEC On-Line Board Meeting

**Date & Time:** 02-16-22, 7:00 p.m.

**Location:** Zoom

**Participants:**

Mike Fries (ASME) – Chair

Christine Gerveshi (SWE, IEEE) - Vice Chair

Dave Toler (SAE, ASME) – Corporate Governance Director

Navjot Sandhu – Web Master

Ricki Wagner (ASQ) – Treasurer

1. Call to Order – Mike called the meeting to order at 7:03 p.m.
2. Previous Meeting Minutes – Minutes of our January 24 meeting were reviewed and unanimously approved.
3. Treasurer’s Report :
  - No change in bank account balances.
  - All invoices for LVEC dues will be sent out.
4. Old Business
  - A STEM award of \$100 will be made to Northampton Community College ASME Student Chapter.
  - Website costs: Nav will send an invoice to Ricki for the amount needed to keep the website running (Mike authorized up to \$200). We will not utilize the broadband add-on.
  - Ricki will send the banquet flyer to all member societies and other organizations on the list.
  - Nav will add the flyer to the website and enable Eventbrite asap. Early registration ends April 9.
  - EOY is Peter O. Staffeld, Ph.D., P.E., F.NSPE, Teaching Professor of Chemical and Biological Engineering, Villanova University
  - YEOY is Audrey Wood Karnatski, Project Manager, Cowan Associates, Inc.
  - Program printing: Minuteman will print the programs in return for Gold Sponsor status. Mike will put together the program.
  - Chris will ask Steve whether Lehigh Catering should supply the sheet cake for the ASCE anniversary.
  - Dave and Mike will be responsible for handing out the drink tickets at the banquet; no tickets will be handed out to under-age attendees.
  - Chris will try to get Intel to be a sponsor again this year.
5. Next virtual Meeting is scheduled for March 16, 2022.